Dear Sir/Madam,  
  
Attached please find below our subject enquiry.  
  
Due date for bid opening is \_30.11.2023 AT 01:30 PM\_.  Kindly submit your offer on or before due date based on incoterm FOR/ C&F Karachi Airport/ Seaport alongwith dully filled bid form and compliance sheet.   
  
Kindly submit your offer in sealed envelope (mandatory requirement) to ensure the transparency of bidding process. Offer through e-mail will only be entertained if send at the address of:   
  
[smgr\_procurement@nrlpak.com](mailto:smgr_procurement@nrlpak.com) (Senior Manager Procurement)   
  
Offer through e-mail at any other address will not be entertained   
  
- BIDS SHALL BE OPENED ON DUE DATE AS   
MENTIONED ABOVE ATLEAST THIRTY MINUTES   
AFTER DEADLINE FOR SUBMISSION OF BIDS.   
  
-BIDS SHALL BE OPENED PUBLICALLY IN THE   
PRESENCE OF THE BIDDERS OR THEIR   
REPRESENTATIVES WHO MAY CHOOSE TO BE   
ATTEND. **While sending offer through courier please mention the postal address given below on sealed envelope and also mention the sender company name on the envelope**   
IMPORTS DEPARTMENT   
NRL REFERENCE NO.: 28144  
NATIONAL REFINERY LIMITED  
7-B,KORANGI INDUSTRIAL AREA  
KORANGI, KARACHI.  
PAKISTAN   
  
Please acknowledge the receipt by return e-mail.   
  
Regards,